**Schedule G - The Healing Pathway Society Workshop Support Fund**

**Rationale for Establishing a Workshop Support Fund**

Our Constitution states that the purpose of the Healing Pathway Society is to nurture and encourage the education of the public on the benefits of the practice of prayer and being a healing presence and to train instructors and practitioners. Some barriers to this goal have been identified. The teaching in Luke beginning at 7: 41 and other parables involving the inability to pay, point to the holy act of providing from a generous heart. This belief in abundance was affirmed by participants at the Instructor’s Gathering 2017. The Fund begins a shift to broaden the ways the Society can grow the Pathway.

**Need for a Fund**

The purpose of the fund is to encourage various communities, including congregations to host workshops by removing concern for debts that often exist which include, but are not limited to: under-subscribed workshops, remote locations, and smaller communities.

**Basic Principles that Guide the Fund**

1. Accessibility
2. Fairness
3. Sustainability . . . (see 1 A & B below).
4. Promoting Diversity – including the following groups: First Nations; Students; Young People; Differently-abled; Socially Disadvantaged; Visible Minority Groups; LGBTQ; New Regions; and Remote locations . . . (see 2 B below).
5. Accountability: it must be demonstrated that due diligence by the hosting group has been achieved . . . (see 3 below).

**The Sustainable Workshop Support Fund**

**1.** A percentage, stated in dollar amounts, is set aside each year by the Directors’ Circle to assist workshops. The Directors’ Circle has discretion to approve total expenditures from the fund. The financial amount dedicated to the “Workshop Support Fund” is sustainable, and consistent with good financial practices, as it is be based on apercentage of the overall budget (consolidated revenue\*).

\* A consolidated revenue approach is used as it provides greater certainty, is sustainable and precludes the establishment of donation directed items.

 \* The Directors’ Circle when reviewing the operational budget, determines the amount to be set aside for the fiscal year, together with a maximum dollar amount for each request.

\* Donations unless otherwise specified go to the general fund and are budgeted

accordingly.

**2. Priority allocation:**

1. The Funds will NOT be allocated on a first-come/first-served basis. Applicants may apply to HealingPathwayCanada@gmail.com at any time providing the name and location of the workshop, and details indicating compliance with the due diligence criteria outlined in section 3 below. The Coordinating Circle and the Directors’ Circle review applications at regular intervals throughout the year.
2. Priority will be given for remote or new regions and/or workshops that have not been offered for a prolonged period.
3. Emergency Situations - The Society recognizes that there are times when, despite good planning, all the expected funds do not come in at the time of the workshop, due to unforeseen circumstances (e.g., last-minute cancellations etc.). This often leaves the organizers with a deficit. Application can be made to the Workshop Support Fund at this time, including the following information: the financial situation and community circumstances, their due diligence in addressing their needs (see below) and any advantages to the Healing Pathway Program. There may be a limit set for this type of application.

**3. Requirements to access the fund – due diligence**

1. To utilize the fund a Coordinator/host of the workshop must show an effective communication plan including: advertising done in a timely way (set a timeline).
2. Was the intention set and a minimum number of participants established that a workshop needed to operate?
3. Demonstrate to what extent attempts have been made to co-sponsor with other groups, the larger community, other churches and/or other agencies.
4. Declare other funding sources.

**Requirement that Healing Pathway Instructors work in pairs**

In the same way the disciples were sent, it is the practice that Instructors work in pairs. The Coordinator Guidelines state: “unless there are special circumstances (e.g. remote areas, small groups).” The Healing Pathway tradition of Co-Instructors ensures support and accountability between Instructors and helps to focus and hold energy as a sacred presence in the space. Further, it allows one Instructor to work with the group while the other can offer support to those who may need extra help, covers liability/safety issues better, creates more robust workshops and offers greater opportunity for seasoned Instructors to mentor new Instructors and/or Instructors- in-training.

**1. Circumstances that would permit a solo Instructor situation:**

1. Illness or Emergency;
2. No co-leader can be found to replace an absent Instructor despite attempts;
3. Remote location – or a small group (6 or less).

**2. Requirements for Solo Instructors:**

1. A seasoned helper should be present to assist;
2. Full course evaluation to be submitted by the Helper.